

DOCKLANDS BUSINESS CLUB AND EAST LONDON CHAMBER OF COMMERCE BUSINESS AWARDS 2010

celebrating the best in business in the Docklands and East London

HOW TO ENTER

Closing date for entries: Wednesday 18 August 2010. Entry is open to businesses based in the London Boroughs of Barking, Dagenham, Greenwich, Havering, Newham, Redbridge, Southwark, Tower Hamlets and SE8. You may enter for more than one award.

HOW TO ENTER (ENTRY IS FREE)

Complete and forward the Awards Entry Form together with a submission portfolio of a maximum five A4 pages excluding appendices, demonstrating how your organisation meets the criteria for the category you are entering. Provided that a fully completed entry form accompanies the application, the submission portfolio can be in a format of your choice. It must clearly demonstrate how the criteria for the award have been met. Entries for Docklands Business Person of the Year should be limited to four A4 pages explaining why the individual concerned is being recommended. The nominee will be required to make a short presentation to the judges.

THE PROCESS

1. Fully completed and signed entries must be received at, DBC Awards Office, London Chamber of Commerce, 33 Queen Street, London EC4R 1AP by close of business on Wednesday 18 August 2010.
2. Short listed finalists will be invited to attend judging sessions during the week commencing Monday 6 September 2010. Entrants who fail to attend the presentation at the agreed time will have their entries judged on their original submission.
3. Finalists will be invited to attend the Awards Dinner at Hilton Docklands on Wednesday 22 September 2010. Each finalist will receive one complimentary ticket for the dinner.
4. The winner and two highly commended entries in each award category will be announced at the dinner on 22 September 2010.

PRIZES

The winner in each award category will receive:-

1. An engraved Business Awards trophy and framed certificate
2. Coverage of their business in Newslink and media releases
3. Announcement on the DBC and ELCC websites

Two highly commended entries in each award category will receive a framed certificate signed by the DBC Chairman plus coverage in DBC Newslink, media releases and on the DBC and ELCC websites.

Business Person of the Year receives a trophy, certificate and £2,500 worth of advertising in The Wharf newspaper. The winner will also be announced at the dinner.

RULES OF ENTRY

The Awards are not open to employees of Docklands Business Club, East London Chamber of Commerce, London Chamber of Commerce, Canary Wharf Group plc, nor any agency or sponsor associated with the Awards. Individual award sponsors may enter the categories they are not sponsoring. A senior management representative of short-listed applicants must attend a judging session during the week commencing Monday 6 September 2010 to make a 10-15 minutes presentation of their entry. The judges' decision is final and no discussion or correspondence will be entered into. All finalists must be willing to attend the Awards presentation at Hilton Docklands on Wednesday 22 September 2010 and be willing to participate in follow up media activity related to their achievement. Entries must include the official entry form in this document. They may be submitted by email to dbc@londonchamber.co.uk or by post to the DBC Office at 33 Queen St, London, EC4R 1AP. No responsibility can be taken by DBC, ELCC, its employees, agents or judges for entries lost in the post or email transmissions.